

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**April 10, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

ALSO PRESENT: Members of the public
Grade 6 Students, Ridgeview Central School
Donald Lee, UCP Nomination Candidate

Minutes of the Regular Council meeting for Mackenzie County held on April 10, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Braun called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-04-258 MOVED by Councillor E. Peters

That the agenda be approved as presented.

CARRIED

Mr. Fred Kirby's grade six class from Ridgeview Central School in La Crete was present to observe the Council meeting.

The students held an election for the position of Junior Reeve. Kayden Peters was elected the Junior Reeve and took a seat between the Reeve and the Deputy Reeve.

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the March 28, 2018 Regular Council Meeting

MOTION 18-04-259

MOVED by Councillor Driedger

That the minutes of the March 28, 2018 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) Donald Lee, UCP Nomination Candidate

Presentation by Donald Lee, UCP Nomination Candidate for the Peace River riding.

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 18-04-260

MOVED by Councillor Cardinal

That the Council committee reports be received for information.

CARRIED

DELEGATIONS:

4. b) Grade 6 Class, Ridgeview Central School

The grade six students were given an opportunity to present questions to Council:

Why do you have a curfew bylaw?

The curfew bylaw was put in place in 2000 and was due to a certain number of young people being on the streets and in public places late at night unsupervised by adults which presents a danger to the health, safety, and welfare of people.

Do you like your job?

All the Councillors indicated that they liked their job and how they can contribute to the community and make it a better place to live. It is challenging yet rewarding.

Why do you have a bullying bylaw?

To protect minors and other people from bullying when needed and if people get charged they have a choice of paying a fine or attending an educational session.

What made you create the school zone bylaw?

To provide safety to children while they are at school and ensure that people slow down in those areas.

How long does it take to make a bylaw?

It can take approximately a month. First a bylaw is drafted and presented to Council for first reading. Some bylaws need to be advertised for a couple of weeks and then it is presented to Council again for second and third reading. After a bylaw receives third reading it becomes law.

Reeve Braun recessed the meeting at 10:43 a.m. and reconvened the meeting at 11:06 a.m.

TENDERS:

MOTION 18-04-261

7. a) Chip Seal

MOVED by Deputy Reeve Wardley

That the Chip Seal Tenders – Envelope #1 be opened.

CARRIED

Tenders Received:

ACP

All required documents enclosed.

MOTION 18-04-262

MOVED by Councillor Knelsen

That the Chip Seal Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

Tenders Received:

ACP	\$314,127.00
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MOTION 18-04-263

MOVED by Councillor Bateman

That the 2018 Chip Seal contract be TABLED to later in the meeting following administrative review.

CARRIED

TENDERS:

7. b) Crack Filling

MOTION 18-04-264

MOVED by Councillor Sarapuk

That the Crack Filling Tenders – Envelope #1 be opened.

CARRIED

Tenders Received:

Federal Joint Sealing Company of Canada	All required documents enclosed.
AAA Striping and Seal Coating Services	All required documents enclosed.
A&L Maintenance Ltd.	All required documents enclosed.
Marshall Lines	All required documents enclosed.
APLS	All required documents enclosed.

MOTION 18-04-265

MOVED by Councillor A. Peters

That the Crack Filling Tenders - Envelope 2 be opened for the

qualified bidders.

CARRIED

Federal Joint Sealing Company of Canada	\$88,800.10
AAA Striping and Seal Coating Services	\$123,815.80
A&L Maintenance Ltd.	\$84,867.00
Marshall Lines	\$75,062.00
APLS	\$99,354.29

MOTION 18-04-266

MOVED by Councillor Sarapuk

That the 2018 Crack Filling contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

TENDERS:

7. c) Line Painting

MOTION 18-04-267

MOVED by Councillor Knelsen

That the Line Painting Tenders – Envelope #1 be opened.

CARRIED

Tenders Received:

Line King Highways Corp.	Disqualified (Required documents not enclosed)
APLS	All required documents enclosed.
Westcan Seal Coating	Disqualified (Required documents not enclosed)
Marshall Lines	All required documents enclosed.
Lafrentz Road Marking	All required documents enclosed.
Triple A Striping & Sealcoating	All required documents enclosed.

MOTION 18-04-268

MOVED by Deputy Reeve Wardley

That the Line Painting Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

	A	B
APLS	\$78,942.24	\$149,102.70
Marshall Lines	\$45,548.80	\$86,898.80
Lafrentz Road Marking	\$44,601.45	\$132,918.00
Triple A Striping & Sealcoating	\$42,149.21	\$83,376.00

MOTION 18-04-269

MOVED by Deputy Reeve Wardley

That the 2018 Line Painting contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

MOTION 18-04-270

MOVED by Councillor A. Peters

That the unqualified Line Painting Tenders be returned to the senders without opening Envelope 2.

CARRIED

TENDERS:

**7. d) Fort Vermilion Peace River Flood Risk Assessment
– Request for Proposals**

MOTION 18-04-271

MOVED by Councillor Jorgensen

That the Request for Proposals – Fort Vermilion Peace River Flood Risk Assessment (Envelope #1 – Technical Proposal) be opened.

CARRIED

MOTION 18-04-272

MOVED by Councillor Jorgensen

That the Request for Proposal – Fort Vermilion Peace River Flood Risk Assessment (Envelope #2 – Fee Structure) be opened for all proposals due to submission instructions being unclear.

CARRIED

Proposals Received:

WaterSMART Solutions Ltd.	All required documents enclosed. \$136,550.00
ISL Engineering	All required documents enclosed. \$99,040.00
NHC Northwest Hydraulic Consultants	All required documents enclosed. \$111,780.00
IBI Group	Disqualified (Required documents not enclosed)

MOTION 18-04-273

MOVED by Deputy Reeve Wardley

That administration review the Fort Vermilion Peace River Flood Risk Assessment technical proposals and prepare a recommendation for the next meeting.

CARRIED

Reeve Braun recessed the meeting at 12:05 p.m. and reconvened the meeting at 1:00 p.m.

COUNCIL COMMITTEE REPORTS:

5. b) Finance Committee Meeting Minutes

MOTION 18-04-274

MOVED by Councillor Bateman

That the unapproved Finance Committee meeting minutes of March 26, 2018 be received for information.

CARRIED

COUNCIL COMMITTEE

5. c) Northwest Species at Risk Committee Meeting

REPORTS:

Minutes

MOTION 18-04-275

MOVED by Deputy Reeve Wardley

That the Northwest Species at Risk Committee meeting minutes of November 9, 2017, December 7, 2017, December 20, 2017, and January 29, 2018 be received for information.

CARRIED

GENERAL REPORTS:

6. a) CAO Report

MOTION 18-04-276

MOVED by Deputy Reeve Wardley

That the CAO report for March 2018 be received for information.

CARRIED

TENDERS:

7. a) Chip Seal

MOTION 18-04-277

MOVED by Councillor Bateman

That the 2018 Chip Seal contract tender be disqualified and that administration bring back options to the next meeting.

CARRIED

PUBLIC HEARINGS:

8. a) None

ADMINISTRATION:

9. a) Bylaw 1095-18 Councillor Code of Conduct

MOTION 18-04-278

MOVED by Councillor Driedger

That first reading be given to Bylaw 1095-18 being the Councillor Code of Conduct Bylaw for Mackenzie County as AMENDED.

CARRIED

Reeve Braun recessed the meeting at 2:15 p.m. and reconvened the meeting at 2:23 p.m.

ADMINISTRATION:

9. b) Policy ADM033 Personal Vehicle Allowance

MOTION 18-04-279

MOVED by Councillor Jorgensen

That Policy ADM033 Personal Vehicle Allowance be approved and reinstated as presented.

CARRIED

MOTION 18-04-280
Requires 2/3

MOVED by Councillor Bateman

That the budget be amended to transfer the 2018 Capital Budget Truck - \$42,000 to the operating budget to cover the costs of the personal vehicle allowances (Total amount would be determined depending how many individuals apply to use their personal vehicle based on Policy ADM033).

CARRIED

ADMINISTRATION:

9. c) Policy FIN025 Purchasing Authority Directive and Tendering Process

MOTION 18-04-281

MOVED by Councillor Sarapuk

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended with the removal of the two envelope system requirement (Section 9. a) v)).

Councillor Sarapuk requested a recorded vote.

In Favor

Councillor Knelsen
Councillor Sarapuk
Councillor E. Peters
Councillor Driedger

Opposed

Deputy Reeve Wardley
Councillor Cardinal
Councillor Jorgensen
Councillor Bateman
Councillor A. Peters
Reeve Braun

DEFEATED

ADMINISTRATION:

9. d) Mackenzie Library Board Member at Large Resignation

MOTION 18-04-282

MOVED by Deputy Reeve Wardley

That Irene van der Kloet's resignation on the Mackenzie Library Board be TABLED to the May 8, 2018 Council meeting.

CARRIED

ADMINISTRATION: 9. e) 2018-19 RCMP Policing Priorities

MOTION 18-04-283 **MOVED** by Councillor Knelsen

That Council set the following RCMP policing priorities for 2018-19:

1. Drugs/Trafficking (Local Drug Enforcement)
2. Youth/School Resource Officer (Preventative)

CARRIED

ADMINISTRATION: 9. f) Tri-Council Meeting

MOTION 18-04-284 **MOVED** by Councillor Knelsen

That the following agenda items be added to the Tri-Council meeting agenda for May 2, 2018:

- Cell Service on Primary Highways
- RCMP Unified Lobbying
- Natural Gas (standing item)

CARRIED

Reeve Braun recessed the meeting at 3:26 p.m. and reconvened the meeting at 3:40 p.m.

ADMINISTRATION: 9. e) Caribou Update

MOTION 18-04-285 **MOVED** by Councillor Knelsen

That Council support the Northwest Species at Risk Committee's recommendation for the delegation attending the caribou meetings in Ottawa (Mayor Crystal McAteer, Reeve Terry Ungarian, and Byron Peters) and that Councillor Jorgensen be authorized to attend on behalf of Mackenzie County.

CARRIED

MOTION 18-04-286 **MOVED** by Councillor Jorgensen

That a letter be sent to the Federal Minister of Environment and Climate Change and Minister of Natural Resources regarding the Species at Risk legislation and its impact on communities in northern Alberta.

CARRIED

AGRICULTURE SERVICES:

10. a) None

COMMUNITY SERVICES:

11. a) 2017 Fort Vermilion & La Crete Fire Department Honorariums

MOTION 18-04-287
 Requires 2/3

MOVED by Deputy Reeve Wardley

That the 2017 honorariums for the Fort Vermilion Fire Department be approved and processed as submitted.

CARRIED

MOTION 18-04-288
 Requires 2/3

MOVED by Councillor Knelsen

That the 2017 honorariums for the La Crete Fire Department be approved and processed as submitted.

CARRIED

FINANCE:

12. a) Bylaw 1094-18 2018 Tax Rate Bylaw

MOTION 18-04-289

MOVED by Councillor Sarapuk

That first reading be given to Bylaw 1094-18 being the 2018 Tax Rate Bylaw for Mackenzie County as presented.

CARRIED

MOTION 18-04-290

MOVED by Deputy Reeve Wardley

That the letter from Boreal Housing Foundation identifying the 2018 lodge requisition (shown below) be received for information.

Town of Rainbow Lake	\$ 80,599,964	3%	\$ 21,276.03
Town of High Level	\$ 432,720,816	15%	\$106,378.88
Mackenzie County	<u>\$2,301,032,386</u>	<u>82%</u>	<u>\$581,533.83</u>
Totals	<u>\$2,814,353,166</u>	100%	<u>\$709,188.74</u>

CARRIED

FINANCE:

12. b) Policy FIN009 Payment, Refund and Cancellation of Taxes

MOTION 18-04-291

MOVED by Councillor Bateman

That Policy FIN009 Payment, Refund and Cancellation of Taxes be amended as presented.

CARRIED

FINANCE:

12. c) Policy Amendments – Municipal District of Mackenzie

MOTION 18-04-292

MOVED by Councillor Knelsen

That the wording in all Policies be updated from Municipal District of Mackenzie No. 23 to Mackenzie County.

CARRIED

FINANCE:

12. d) Non Profit Organizations in Arrears

MOTION 18-04-293

MOVED by Councillor A. Peters

That all Non Profit Organizations who have a balance in arrears have this amount deducted from their organizations grant or operating funds.

CARRIED

OPERATIONS:

13. a) None

**PLANNING &
DEVELOPMENT:**

14. a) None

UTILITIES:

15. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-04-294

MOVED by Deputy Reeve Wardley

That a letter of support be sent to the Northern Lights Forest Education Society and that two loads of gravel be provided for their walking trails and a donation of \$1,000.

CARRIED

MOTION 18-04-295

MOVED by Councillor Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION: 17. None

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) **Next Meeting Dates**

Committee of the Whole Meeting
Tuesday, April 24, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Wednesday April 25, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
Tuesday, May 8, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) **Adjournment**

MOTION 18-04-296 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 4:56 p.m.

CARRIED

These minutes were approved by Council on April 25, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

